

IN THE COURT OF COMMON PLEAS OF THE 44TH JUDICIAL DISTRICT-
SULLIVAN COUNTY

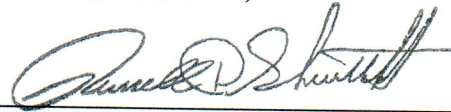
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IN RE: :
44TH JUDICIAL DISTRICT :
PACFILE LOCAL RULE : 2021-CV-162
(composed of Wyoming and Sullivan Counties) :
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ORDER

AND NOW, this 4th day of May, 2021, in compliance with Rule 103 of the
Pennsylvania Rules of Judicial Administration,

IT IS HEREBY ORDERED that the Court adopts the attached Local Rule 576.1
Electronic Filing of Legal Papers, which becomes effective June 15, 2021.

BY THE COURT,



P.J.

RUSSELL D. SHURTLEFF,
President Judge

44th Judicial District

Local Rule

576.1 Electronic Filing of Legal Papers

A. The electronic filing of motions and other legal papers in the 44th Judicial District Court of Common Pleas- Criminal Division is authorized as specifically provided in this rule. Parties shall electronically file documents using the PacFile electronic filing system developed by the Administrative Office of the Pennsylvania Courts. The application of general rules of court and court policies that implement the rules, shall continue to apply to all filings regardless of the method of filing.

B. Legal Papers Defined. The “legal papers” which shall be filed electronically shall encompass all written motions, written answers and any notices or documents for which filing is required or permitted, including orders, exhibits and attachments, except the following:

1. Applications for a search warrant;
2. Applications for an arrest warrant;
3. Legal papers filed or authorized to be filed under seal;
4. Grand jury materials; and
5. Submission filed by ex parte as authorized by law.

C. All filings shall comply with the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania.

D. All attorneys shall establish a PacFile account using the Unified Judicial System of Pennsylvania Web Portal. Pursuant to Pennsylvania Rule of Criminal Procedure 576.1(D)(2), the establishment of PACfile account constitutes electronically of any document filed using PACFile.

Self-represented parties are not required to establish a PacFile account and are not required to file legal papers using the electronic PacFile system. Self-represented parties are permitted to file and serve legal papers in a physical paper format.

E. Applicable filing fees shall be accepted in the same manner as currently required by statute, court order, Local Rule or as established by fee schedule.

F. Use of the PacFile system shall constitute as the filer’s certification that the electronic notice and service of other documents through the Pacfile system will be accepted by filer. The submission of an electronic filing shall satisfy the service requirements of Pa.R.Crim.P. 576 on any attorney or party who has established an account as provided in subsection D. Parties utilizing PACFile shall serve physical paper format copies on all parties to the case who do not utilize PACfile, pursuant to Pa.R.Crim.P. 576.